

**Town of Middlesex
Regular Board Meeting
January 10, 2019**

Present: Wayne Dunton, Supervisor
Jack Bauer, Councilman
Leon Button, Councilman
Peter Gerbic, Councilman
James Grant, Councilman

Also Present: Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Dan Robeson, Heritage Group
Bruce St. Lawrence, Project Manager

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

Public Hearing – On-Site Waste Water Law

Supervisor Dunton opened the Public Hearing regarding the On-Site Waste Water Law. Comments from the public regarding this matter will be accepted throughout tonight's meeting. Notice of the Public Hearing was posted at the Town Hall and published in the Town newspaper, the *Daily Messenger* on December 21, 2018. No comments at this time.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes as written for the November 2018 Board meeting. A motion was made by Councilman Gerbic, seconded by Councilman Grant.

*All in favor; none opposed – Motion carried.

Supervisor Dunton requested a motion be made to approve the minutes from the December 2018 Board meeting. A motion was made by Councilman Gerbic, seconded by Councilman Grant.

*All in favor; none opposed – Motion carried.

Supervisor Dunton requested a motion to approve the 2018 Year End meeting minutes as written. A motion was made by Councilman Gerbic, seconded by Councilman Bauer.

*All in favor; none opposed – Motion carried.

Assessor – Pat Grimaldi

Exemption/STAR forms were mailed yesterday. Agriculture forms will be mailed next week.

Highway/Building/Grounds –

Bruce St. Lawrence updated the Board on the ventilation issue at the Town Barn. Sugar Creek Contracting has submitted a proposal in the amount of \$26,730 for the architectural work. Martin Electric has a proposed \$5,041 for moving lights and electrical work. These prices have been accepted. Bruce explained the details of the project as specified by Stantec Engineers. Agreements have been sent

to both contractors and work is expected to begin by January 21st or as soon as both agreements are signed. The work is to be completed in phases in order to observe and determine that the condensation issue is solved. The Board will be updated.

Code Enforcement – Dawn Kane

- The mild winter seems to indicate that construction has continued, so work in the code office has been steady.
- There have been three fire calls recently. Code Officer Kane is currently working with a family who has been displaced due to a woodstove fire.
- The Town fee schedule has been updated. Bruce St. Lawrence is worked hard to get our prices in line with other towns.
- A copy of the monthly report has been provided to each Board Member.

Planning/ZBA – Bruce St. Lawrence

The next meeting will be spent working on cleaning up zoning laws and working in definitions.

Historian/Heritage Group – Dan Robeson

- The Heritage Group is working on recording interviews with Town senior citizens and adding to Town scrapbooks.
- The Heritage Group Annual meeting will be held on Sunday, January 13 at 2:00 p.m. Historian and author Rich McAlpin will be talking. All are welcome to attend.

Legislator's Report – Ed Bronson

- The lifeguard MOU will be sent out after the January 14th meeting.
- The County Board of Elections is asking each town to provide a list of offices up for election this year.
- The County is asking for names of members of the Board of Assessment Review who are up for reappointment.
- There are two at-Large positions available on the County Planning Board.
- The County Planning Board will be updating the Comprehensive Plan.
- The County Historian position is still unfilled.
- The County Social Services Department is obligated to find housing for those who are homeless when the temperature goes below 32 degrees. Last year the County was reimbursed over \$13,000 by NYS for this service.
- There are 32 properties in Yates County with unpaid taxes from 2017 that will be auctioned in June.

Legislative Chairman Doug Paddock reported:

- Regarding the at-large positions on the County Planning Board, it would be good to have representation from the Town of Middlesex. The County will be looking for input from the Board as well as from the public.
- Work on the Vine Valley Boat Launch Project is done until spring. The apron is in and the sidewalks are completed. The dock has not gone out for bid. Doug explained that there is no national specification for the dock, so specs need to be written. Consideration needs to be taken due to the adjacent swim area.

Town Clerk – Lynnette Miller

Clerk Miller would like to recommend to the Board that Brenda Mott be re-appointed as deputy town clerk. With no motion needed, all Board members approved the re-appointment.

Vine Valley Beach Improvement Project – Bruce St. Lawrence

Todd installed a sample well at the beach, a water sample was taken for testing which showed levels still above state standards. In trying to get better water quality for use in the bathhouse, Tom DeMistry will be providing an estimate to install a pipe out in the lake, which was the original design. Bruce explained the details of reworking the pipe in the manhole. Everything will be in place by May for the opening of the beach. The annual procedure to have the water tested will be completed by Water Superintendent Alan Williams in order to bring the system back online for the summer. Town Resident Ted Carmen asked what happens if there is an issue with a blue/green algae bloom. Bruce stated that the vendor says the filter is sufficient. Further discussion ensued regarding approval by the Department of Health.

Supervisor – Wayne Dunton

- The Monthly Report is not available this evening.
- Regarding the Rushville Water District rate increase, the Board members were given a copy of a letter from the Town's attorney to the Village of Rushville. Supervisor Dunton emphasized that he and Budget Officer Bob Multer, the attorney and two Board members are willing to meet with the Rushville Village Mayor to discuss the situation and hopefully come to an agreement.
- Supervisor Dunton asked if there were any further questions or comments regarding the On-Site Waste Water Law. There were none. At 7:26 p.m. the Public Hearing was closed.

Resolutions:

Supervisor Dunton made a request for the Board to consider the following resolutions:

Resolution 01-19

On-Site Waste Water Law

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to approved the On-Site Waste Water Law as written.

Resolution 02-19

Town of Middlesex Fee Schedule

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to approve the revised Town of Middlesex Fee Schedule as written.

Resolution 03-19

Yates County Inter-Municipal Control Agreement

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to accept the contract for the Yates County Inter-Municipal Control Agreement.

Resolution 04-19

Standard Work Day

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution,

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to set the Town's standard work day hours as 8:00 a.m. to 5:00 p.m., Monday through Friday.

Resolution 05-19

Meeting Times

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to set the Town Board meetings as the 2nd Thursday of each month at 7:00 p.m.

Resolution 06-19

Appoint Budget Officer

On a motion by Councilman Button, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Robert Multer to the position of budget officer with the ability to sign payroll checks in Supervisor Dunton's absence.

Resolution 07-19

Appoint Town Attorney

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Jeff Graff as the attorney for the Town.

Resolution 08-19

Appoint Health Officer

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Robert J. Ostrander to the position of Town health officer.

Resolution 09-19

Designate Bank

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved accept Community Bank as the designate bank for the Town.

Resolution 10-19

Designate Newspaper

On a motion by Councilman Button, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to designate the Daily Messenger as the official Town newspaper.

Resolution 11-19

Appoint Deputy Highway Superintendent

On a motion by Councilman Gerbic, seconded by Councilman Bauer, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to appoint Tim Soles as deputy highway superintendent.

Budget Line Item Transfers

The motion to consider budget transfers was tabled since the information was not available this evening.

Resolution 12-19

Approval to Pay Vouchers

On a motion by Councilman Gerbic, seconded by Councilman Grant, the following resolution was

ADOPTED	Ayes	5	Dunton, Bauer, Button, Gerbic, Grant
	Nays	0	

Resolved to approve the payment of vouchers out of the abstract prior to a Town Board meeting. This includes but is not limited to utilities, fuel, insurance, etc.

Resolution 13-19

Audit of Claims

On a motion by Councilman Bauer, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 5 Dunton, Bauer, Button, Gerbic, Grant
 Nays 0

Resolved that the bills contained in the January 2019 Abstract have been reviewed by the Town Board and are authorized for payments in the following amounts:

General Fund	Vouchers No:	1001-1033	\$24,039.59
Highway Fund	Vouchers No:	2001-2022	\$31,048.82
Water District	Vouchers No:	3001-3005	\$12,774.24
Trust & Agency	Vouchers No:	8	\$ 5,336.70

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Gerbic, the meeting was adjourned at 7:40 p.m.

Lynnette F. Miller, Town Clerk