

**Town of Middlesex
Regular Board Meeting
March 11, 2021**

Present: Wayne Dunton, Supervisor
Denise Adam, Councilwoman
Leon Button, Councilman
Peter Gerbic, Councilman

Also Present: Todd Conaway, Highway Superintendent
Patrick Grimaldi, Assessor
Dawn Kane, Code Enforcement Officer
Dan Robeson, Historian/Heritage Group

Absent: James Grant, Councilman

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall located at 1216 Route 245, Middlesex. Everyone in attendance wore face masks and social distanced following recommended CDC guidelines during the COVID-19 pandemic.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes from the February 11, 2021 meeting. A motion was made by Councilman Button, seconded by Councilwoman Adam.

*All in favor; none opposed. Motion carried.

Assessments – Pat Grimaldi

- The re-valuation notices have been mailed. Assessor Grimaldi will be available to talk to residents who want to discuss their assessment. The Board of Assessment Review will meet in May.

Highway/Buildings/Grounds – Todd Conaway

- Work will begin on South Lake Rd. next week.
- Truck #8 is currently out of use, only used to plow snow. Work on it will be done at the end of the month.

Code Enforcement – Dawn Kane

- The Planning Board is busy – 2 new houses were reviewed at the last meeting for a total of 5 this building season.
- Letters were mailed to selected residents regarding clean up of their property. Progress is being made.
- The Zoning Board of Appeals welcomed new Chairperson Rebecca Parshall. ZBA reviewed 2 new applications at their recent meeting.
- Bill & Jan Scott purchased the Ice House next to the Robeson Vine Valley Store. They made application for a variance to install a fence that was granted. Currently a Town-owned fence goes along the property line at the beach, extending behind the store. Code Officer Kane made a

request that the Town remove the current chain link fence and add shrubbery as a replacement. This would become shared property. The alternative would be two fences with 2-3 feet in between them. The Scott's are open to this agreement. The next step is for an agreement to be written by the Town attorney. There was a brief discussion. Burning Bush and Spiraea were mentioned. Highway Superintendent Conaway suggested that the Town match the fencing around the hatch cover outside the bathhouse.

Planning Board – No Report

ZBA – No Report

Water District – No Report

Heritage Group/Historian – Dan Robeson

- The Heritage Group continues to meet on Wednesday mornings at the Town Hall.
- The group is still hopeful that Citizens Appreciation Day and Seneca Heritage Day will still be held.

Legislator's Report – Tim Cutler

- Federal stimulus dollars will be coming to municipalities based on need as a result the impact of the pandemic.
- On March 26th there will be a special meeting of the Legislature with Assemblyman Tom O'Mara and Assemblyman Phil Palmesano.
- The law enforcement collaborative project mandated by the Governor will be presented to the Legislature.
- The broadband project is moving forward. The County is interviewing engineering firms.

Public Comments -

- There was a discussion regarding the Town improving the driveway at the Friendship House.
- The holiday tree outside the Town Hall will be taken down.

Town Clerk – Lynnette Miller

- Second notices for the 2021 tax bills were mailed.
- Tax collection is ongoing. Reconciliation with the County will take place at the beginning of April.
- The Town highway checking account has been closed and a new account opened due to several fraudulent checks having been written against the account. Bookkeeper Sabra Dunton has been working with Community Bank on the matter. There is no loss to the Town. Community Bank is suggesting that the Town enter into a protection program that costs \$15/month and covers 7 accounts. All checks will need to be scanned and sent to Community Bank. After a discussion, it was decided that Sabra and Lynnette would decide whether or not to proceed with protection suggested by the bank.
- PC Wireless in Canandaigua will be sending a quote on upgrading our computer systems. Clerk Miller will be contacting others for prices also.

Special Projects – Bruce St. Lawrence

- Regarding the work on South Lake Rd., the cross culvert will be installed next week. The Town of Canandaigua will be assisting to complete the drainage work. The 8/10-mile project will start at South Vine Valley Rd. and stop at Diane Harris’ property. There will be trench drains installed, along with cleaning out ditches and some new pipe installed at driveways. This work is in support of work to be done at a later date. Ramsay Constructors Inc. is the contractor. The job should take 2-3 weeks. Bruce described the process.
- The Planning Board will be discussing wording in the zoning law for heavy hauling at the March 24th meeting. Currently there is nothing in the zoning laws that controls structures in the right-of-way. Heavy loads have caused much damage to the roads, especially on South Vine Valley Rd. Lu Engineers is looking into seeing what other towns have on their books to control this. This will be used throughout the Town although most of the damage is being done on South Lake Rd.
- The Town website has been updated to notify residents of the road work. An email letter has been sent to property owners to inform them of the traffic delay during the work time. Bruce will also send updates as needed.

Supervisor’s Report – Wayne Dunton

- Highway Superintendent Conaway reported that he hasn’t heard anything regarding the Town Hall rain gutter/down spouts project. Todd will call the contact on Monday.
- The Planning Board has set a work session for March 24th regarding the On-Site Waste Water law.
- Supervisor Dunton requested approval from the Board to sign a contract with MRB Group for professional services/engineer study that will evaluate water charges from the Village of Rushville. The Village of Rushville has agreed to split the cost with the Town of Middlesex. Councilman Gerbic made a motion to approve, Councilwoman Adam seconded.
*All in favor; none opposed. Motion carried.

Resolutions

Resolution # 22-21

Audit of Claims

On a motion by Councilwoman Adam, seconded by Councilman Gerbic, the following resolution was

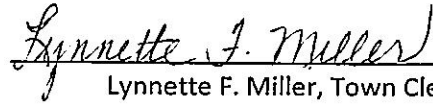
ADOPTED	Ayes	4	Dunton, Adam, Button, Gerbic
	Nays	0	
	Absent	1	Grant

Resolved that the bills contained in the March 2021 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 45-72	\$ 9,389.02
Highway Fund	Vouchers No: 43-67	\$89,303.09
Water District	Vouchers No: 8-13	\$29,631.46

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With no further business, on a motion by Councilman Gerbic, seconded by Councilwoman Adam, the meeting was adjourned at 8:13 p.m.


Lynnette F. Miller, Town Clerk