

**Town of Middlesex
Regular Meeting
May 14, 2020**

Present: Wayne Dunton, Supervisor
Denise Adam, Councilwoman
Leon Button, Councilman
Peter Gerbic, Councilman

Absent: James Grant, Councilman

Also Present: Todd Conaway, Highway Superintendent
Dawn Kane, Code Enforcement Officer

Recording Secretary: Lynnette Miller, Clerk

Supervisor Dunton called the meeting to order at 7:00 p.m. at the Town Hall, 1216 Route 245, Middlesex. Everyone in attendance wore face masks and social distanced, following recommended CDC guidelines during the COVID-19 pandemic.

Approval of Minutes

Supervisor Dunton requested a motion to approve the minutes from the March 12, 2020 meeting. A motion was made by Councilman Button, seconded by Councilman Gerbic.

*All in favor; none opposed. Motion carried.

Assessor – Pat Grimaldi

No report.

Highway/Buildings/Grounds – Todd Conaway

- There was a discussion about purchasing a new loader instead of a truck as discussed last month. Superintendent Conaway is proposing to keep the newer loader and sell the oldest one that is leaking oil at the cylinders. He will get prices. Supervisor Dunton commented that the money is there for the equipment, yet we need to restrain somewhat because NYS funds are likely to be cut by up to 40%. In addition, state contracts are also questionable.
- Superintendent Conaway asked about Town Clean-Up Days typically held the second weekend of August. After some discussion, it was decided that Clean-Up Days will be held Saturday and Sunday, August 15th and 16th from 8:00 a.m. – 5:00 p.m. at the Town Barns. Clerk Miller will notify department heads that newsletter items need to be submitted by June 15th. The newsletter will be mailed by July 15.

Code Enforcement – Dawn Kane

See report given to the Board following Resolutions.

Planning/ZBA

No Report.

Water District – Alan Williams

No Report.

Historian/Heritage Group

No Report.

Legislator’s Report – Doug Paddock

In Legislator Paddock’s absence he submitted a written report to the Board that included the following topics discussed by the Yates County Legislature in May:

- Guidelines for the County as part of the Finger Lake Regions for a Phase 1 reopening of businesses.
- Authorizing a traffic diversion program that would allow people charged with certain offenses to take an approved driver safety course rather than have points on their license.
- A change in the County Legislator’s terms of office.
- Recognition of the following; Peace Officers’ Memorial Day – May 15 and National Correctional Officers’ and Employees Week – May 3-9.
- Recognizing the 100th birthday, May 13th, of WWII veteran Martha D. Rouin.
- Calls to Congressman and US Senators to include direct payments to County and Local Governments in the next Federal COVID-19 response package.
- Imposing a hiring freeze with the exception of allowing the public defender to hire a full-time assistant.
- Authorizing CSEA and non-union employees to participate in a voluntary temporary layoff program that will be implemented the 3rd week of May and end July 31st. This is expected to save the county \$2,000/month per employee.

Public Comments

None, no one from the public present.

Town Clerk – Lynnette Miller

- Monthly Report given to the Board.
- Clerk Miller reported that when the time comes to open the doors to the Town Hall, face masks will be required. Fortunately, the door to the Town Clerk’s office is split, so the bottom half will remain closed to the public.

Supervisor’s Report – Wayne Dunton

- The water dispute with the Village of Rushville is on hold.
- The Lu Engineer report regarding the South Lake Road Rehabilitation Design is on hold until next month. A proposal for aerial photography from Lu will be discussed under resolutions this evening.
- The Culvert Replacement Grant expires in May, 2021. The Town will move forward with this. Kevin Olvany of the Canandaigua Lake Watershed will be calling Supervisor Dunton to get the OK to purchase pipe.
- Municipal Solutions Contract regarding the Water District Funding for Main Replacement. Supervisor Dunton gave an explanation. Resolution accepted below.

Supervisor's Report (cont'd)

- Monthly Report given to the Board. Supervisor Dunton added that the Town is keeping track of all money spent regarding the pandemic with indication that there could be reimbursement from NYS.
- Ball Park mowing – two estimates were received. The field will get little use this year due to the pandemic. Supervisor Dunton suggested that the Town forego paying someone to mow this year. After a short discussion, the Town will mow the area a couple times with the roadside mower.

Resolutions

Resolution 15-20

Yates County Water Infrastructure Study Grant

On a motion by Councilwoman Adam, seconded by Councilman Button, the following resolution was

| | | | |
|---------|--------|---|------------------------------|
| ADOPTED | Ayes | 4 | Dunton, Adam, Button, Gerbic |
| | Nays | 0 | |
| | Absent | 1 | Grant |

Resolved for Supervisor Dunton to sign and thereby authorize to provide a share in matching funds for the Yates County Water Infrastructure Study Grant awarded by New York State with expected cost to the Town under \$1,000.

Resolution 16-20

Triangle Landscape at Water St. and West Ave.

On a motion by Councilman Gerbic, seconded by Councilwoman Adam, the following resolution was

| | | | |
|---------|--------|---|------------------------------|
| ADOPTED | Ayes | 4 | Dunton, Adam, Button, Gerbic |
| | Nays | 0 | |
| | Absent | 1 | Grant |

Resolved to accept the quote presented to the Town from Rogers Property Maintenance for \$800 to plant, mulch and maintain the area known as the triangle for the 2020 season.

Councilman Gerbic will notify Tyson Rogers. Clerk Miller will send a letter to the two other businesses who submitted quotes.

Resolution 17-20

Lu Engineers Aerial Photography of South Lake Rd. RE: Rehabilitation Design

On a motion by Councilman Gerbic, seconded by Councilwoman Adam, the following resolution was

| | | | |
|---------|--------|---|------------------------------|
| ADOPTED | Ayes | 4 | Dunton, Adam, Button, Gerbic |
| | Nays | 0 | |
| | Absent | 1 | Grant |

Resolved to allow Supervisor Dunton to sign a revision of the fee proposed on March 5, 2020 for the South Lake Road Rehabilitation Design for aerial photography only. The fee for this service will be \$5,500.00

Resolution 18-20

MRB Group Professional Service on Water Main Replacement Project

On a motion by Councilman Button, seconded by Councilman Gerbic, the following resolution was

| | | | |
|---------|--------|---|------------------------------|
| ADOPTED | Ayes | 4 | Dunton, Adam, Button, Gerbic |
| | Nays | 0 | |
| | Absent | 1 | Grant |

Resolved to accept the Engineering Services Proposal for assisting the Town with completing and evaluation of the Middlesex Water System in the amount of \$7,500.00

Resolution 19-20

Municipal Solutions, Inc. Contract

On a motion by Councilman Gerbic, seconded by Councilwoman Adam, the following resolution was

| | | | |
|---------|--------|---|------------------------------|
| ADOPTED | Ayes | 4 | Dunton, Adam, Button, Gerbic |
| | Nays | 0 | |
| | Absent | 1 | Grant |

Resolved to allow Supervisor Dunton to sign and accept the contract presented by Municipal Solutions, Inc. regarding the Town's water project at an hourly rate of \$148 plus reimbursable expenses.

Resolution 20-20

Yates County Mowing Contract

On a motion by Councilman Button, seconded by Councilwoman Adam, the following resolution was

| | | | |
|---------|--------|---|------------------------------|
| ADOTPED | Ayes | 4 | Dunton, Adam, Button, Gerbic |
| | Nays | 0 | |
| | Absent | 1 | Grant |

Resolved to allow Supervisor Dunton to sign and accept the Yates County Mowing Contract for 2020.

Resolution 21-20

Liddiard's Tree Experts Yearly Contract

On a motion by Councilman Gerbic, seconded by Councilwoman Adam, the following resolution was

| | | | |
|---------|--------|---|------------------------------|
| ADOPTED | Ayes | 4 | Dunton, Adam, Button, Gerbic |
| | Nays | 0 | |
| | Absent | 1 | Grant |

Resolved to accept the 2020 Lawn Maintenance Contract for \$6,194.00. Supervisor Dunton commented that the price for this service has remained the same for 9 years.

Resolution 22-20

Monthly Report/Budget Line Item Transfers

On a motion by Councilman Button, seconded by Councilwoman Adam, the following resolution was

ADOPTED Ayes 4 Dunton, Adam, Button, Gerbic
 Nays 0
 Absent 1 Grant

Resolved to accept the Supervisor's Monthly Report and Budget Line Item Transfers to date for May 2020.

Resolution 23-20

Audit of Claims – April/May 2020

On a motion by Councilman Gerbic, seconded by Councilman Button, the following resolution was

ADOPTED Ayes 4 Dunton, Adam, Button, Gerbic
 Nays 0
 Absent 1 Grant

Resolved that the bills contained in the April 2020 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts: (Due to the pandemic there was no Board meeting held in April.)

| | | |
|----------------|------------------------|--------------|
| General Fund | Vouchers No: 1084-1111 | \$ 20,351.77 |
| Highway | Vouchers No: 2348-2369 | \$ 49,206.20 |
| Water | Vouchers No: 3017 | \$ 8,003.49 |
| Trust & Agency | Vouchers No: 13 | \$ 4,905.19 |

Also resolved that the bills contained in the May 2020 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

| | | |
|--------------|------------------------|-------------|
| General Fund | Vouchers No: 1112-1135 | \$ 4,224.58 |
| Highway | Vouchers No: 2370-2382 | \$ 2,602.56 |
| Water | Vouchers No: 3018-3021 | \$ 1,070.06 |

Code Enforcement – Dawn Kane

At 7:38 p.m. Code Officer Dawn Kane entered the meeting. She reported to the Board on the following:

- The Bellis lawsuit with ZBA has been settled in favor of the Town.
- The Komarek lawsuit has also been settled in favor of the Town.
- The Robeson Store at Vine Valley is planning to open this weekend. The water needs to be turned on and the bathrooms opened. Dawn will check on this.
- At this point there is no plan to open the beach for swimming. When NYS says beaches can open there is a lack of certified lifeguards. Work need to be done on the dock. One section is bent.

- Councilman Gerbic asked about the sidewalk that is closed near the Friendship House due to the replacement of the Williams St. bridge repair. Supervisor Dunton responded that a new sidewalk will be installed on the side closest to the bridge on Town property.

Code Enforcement (cont'd)

- The Planning Board has 17 applications for site plan review for the next meeting. There is a need for more members on the Planning Board.

Other Business

- Councilwoman Adam asked how Grievance Day will run this year. Supervisor Dunton explained that the Board of Assessment Review will meet next week via telephone calls made by appointment according to Assessor Grimaldi.
- Councilman Button asked if repairs to South Lake Road are totally put on hold. Supervisor Dunton explained that the Town will be moving forward this year with the aerial photographing and the plan from Lu Engineers. Culvert replacement will move forward. Supervisor Dunton and Highway Superintendent Conaway need to discuss patching the worst areas with hopes to do more at a later date.
- Superintendent Dunton called to the Board's attention an article about the Town of Fayette's audit. There are items mentioned that we should learn from.

With no further business, on a motion by Councilman Gerbic, seconded by Councilman Button, the meeting was adjourned at 8:24 p.m.



Lynnette F. Miller, Town Clerk