

**Town of Middlesex  
Year-End Meeting  
December 30, 2021**

Present: Wayne Dunton, Supervisor  
Denise Adam, Councilwoman  
Leon Button, Councilman (entered at 5:08 p.m.)

Absent: Peter Gerbic, Councilman  
James Grant, Councilman

Also Present: Dawn Kane, Code Enforcement Officer  
Sabra Dunton, Budget Clerk/Water Clerk

Recording Secretary: Lynnette Miller, Clerk

**Call to Order**

Supervisor Dunton called the meeting to order at 5:00 p.m. at the Town Hall, 1216 Route 245, Middlesex.

**Audit of Books**

Code Enforcement/Zoning Officer – Dawn Kane

- Board members reviewed cash receipts by account; minor subdivision, variances, building permits, site plan review and miscellaneous revenue.

Town Clerk – Lynnette Miller

- Board members reviewed the records of the town clerk to include: cash receipts, cash disbursements, and cash reconciliations.
- A review of the tax collector records including; settlement statement, bank account, cash receipts, cash disbursements, financial accounting and accountability.

Budget Clerk/Water Clerk – Sabra Dunton

- Board members reviewed the bookkeeper records to include; cash receipts, cash disbursements, and cash reconciliations.
- Review of water clerk records to include; cash receipts, cash disbursements & cash reconciliations.

**Resolutions**

Resolution #68-21

**Audit of Books – Code Enforcement/Zoning Officer**

**Whereas** the Middlesex Town Board heard reports and reviewed the books of the Code Enforcement/Zoning Officer and found the books to be balanced, accurate and in order for the year 2021.

On a motion by Councilwoman Adam, seconded by Councilman Button, the following resolution was

ADOPTED      Ayers    3            Dunton, Adam, Button  
                     Nays     0  
                     Absent 2           Grant, Gerbic

**Resolved**, that the Town Board of the Town of Middlesex accept the books as presented.

Resolution #69-21

**Audit of Books – Town Clerk**

**Whereas** the Middlesex Town Board heard reports and reviewed the books of the Town Clerk and found the books to be balanced, accurate and in order for the year 2021

On a motion by Councilman Button, seconded by Councilwoman Adam, the following resolution was

ADOPTED      Ayes    3            Dunton, Adam, Button  
                     Nays    0  
                     Absent 2           Gerbic, Grant

**Resolved** that the Town Board of the Town of Middlesex accept the books as presented.

Resolution #70-21

**Audit of Books – Budget Clerk/Water Clerk**

**Whereas** the Middlesex Town Board heard reports and reviewed the books of the Budget Clerk/Water Clerk and found the books to be balanced, accurate and in order for the year 2021.

On a motion by Councilwoman Adam, seconded by Councilman Button, the following resolution was

ADOPTED      Ayes    3            Dunton, Adam, Button  
                     Nays    0  
                     Absent 2           Gerbic, Grant

**Resolved** that the Town Board of the Town of Middlesex accepts the books as presented.

Resolution #71-21

**Low Income Senior Exemption**

**Whereas** the Town of Middlesex has a tax exemption for low-income senior citizens residing in the Town and

**Whereas** the New York State qualifying amount for the exemption is a maximum household income of \$20,050/year and

**Whereas** the amount of the tax discount is five percent.

On a motion by Councilwoman Adam, seconded by Councilman Button, the following resolution was

ADOPTED      Ayes    3            Dunton, Adam, Button  
                     Nays    0  
                     Absent 2           Gerbic, Grant

**Resolved** for low-income seniors who reside in the Town of Middlesex to receive a tax exemption in 2022 if they had received the exemption in 2020, even if Form 467 is not returned to the Assessor of the Town of Middlesex.

Resolution #72-21

**Audit of Claims**

On a motion by Councilman Button, seconded by Councilwoman Adam, the following resolution was

ADOPTED      Ayes    3            Dunton, Adam, Button  
                     Nays    0  
                     Absent 2           Gerbic, Grant


**Resolved** that the bills contained in the December 30, 2021 Abstract have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	Vouchers No: 316-336	\$ 22,903.40
Highway Fund	Vouchers No: 243-263	\$ 31,445.89
Water District	Vouchers No: 57	\$ 990.00
Trust & Agency	Vouchers No: 6	\$ 5,628.46

**Other Business**

- Supervisor Dunton informed the Board that a letter of resignation was received from David Adam. Effective December 31, 2021 David is resigning his position as a member of the Planning Board. His letter also includes resignation as a member of the Board of Assessment Review for the Town of Middlesex.
- Supervisor Dunton informed the Board that a letter of resignation was received from Denise Adam. Effective December 31, 2021 Denise is resigning her position as a member of the Town Board of the Town of Middlesex.

With no further business, on a motion by Councilwoman Adam, seconded by Councilman Button, the meeting was adjourned at 8:07 p.m.

  
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Lynnette F. Miller, Town Clerk